

**South Natomas TMA™
Board of Directors Meeting
Wednesday, November 9th, 2022
Meeting Minutes**

I. Call to Order

SNTMA President Eduardo Cavazos called the meeting to order via video conference call at approximately 8:01AM on Wednesday, November 9th, 2022, in Sacramento, CA. Attending were Eduardo Cavazos, Dennis Deas, Jeri Foley, John Marcell, David Pavolko, Lupita Ruiz and SNTMA staff Stephanie Merten and Jason Vitaich.

II. Approval of Previous Meeting's Minutes

A motion was made to approve the October 12th, 2022, SNTMA Board Meeting Minutes. The motion was moved by David Pavolko, seconded by Joseph Lara. The motion passed unanimously, 6:0.

III. New Business

A motion was made to approve the Third Quarter 2022 SNTMA Financials (Attachment "A"). The motion was made by Eduardo Cavazos, seconded by David Pavolko. The motion passed unanimously, 5:0.

A motion was made to approve the annual paid time off payouts to staff, in accordance with SNTMA Board policies and the 2022 SNTMA budget. The motion was made by David Pavolko, seconded by John Marcell. The motion passed unanimously, 6:0.

At approximately 8:25 am, the SNTMA Board went into executive session. After the conclusion of the executive session, the following actions were recorded:

A motion was made to approve the annual staff bonuses, in accordance with SNTMA Board policies and the 2022 SNTMA budget. The motion was made by John Marcell, seconded by Jeri Foley. The motion passed unanimously, 6:0.

A motion was made to approve salary increases of 10% for both the Membership Services Manager and the Executive Director. The motion was made by John Marcell, seconded by Dennis Deas. The motion passed unanimously, 6:0.

Executive Director Jason Vitaich delivered the following report:

- 2022 dues collection is going well overall, with 94% of budgeted membership dues having been collected as of the end of October 2022.

Stephanie Merten delivered the following Membership Report:

- **Campaigns and events promoted through the Commuter Club (October)**
 - 10.11.22 Programs and Benefits email sent to all member companies

- **Programs (October)**
 - 60 Telecommute subsidies awarded for the month of October
 - 15 Carpool subsidies awarded for the month of October
 - 15 Low Emissions subsidies awarded for the month of October
 - 3 Transit subsidies awarded for the month of October
 - 0 Amtrak subsidies awarded for the month of October
 - 0 Bike Maintenance subsidies awarded for the month of October
 - 0 Walk subsidies awarded for the month of October
 - Monthly Facebook Contest entry four entries/four people, all selected Amazon gift cards
 - 547 Facebook “Likes”, 553 followers
 - 11.8.22 sent four weekly \$25 Amazon gift cards for October SAcregion511 trip log keepers

- **Meetings (October)**
 - 10.11.22 Fourth Quarter Virtual Discussion: Ready, Set, Trails! Seventeen RSVPs

- **SNTMA Activities (November)**
 - Email October subsidies, Facebook monthly prizes, weekly Amazon drawing gift cards (for trip log keepers)
 - Request current tenant lists from property managers that have yet to submit their lists
 - Update membership list/prepare for 2023 billing
 - 1.31.23 First Quarter 2023 Virtual Discussion – SNTMA programs & benefits
 - 3.8.23 - 2023 SNTMA Annual Meeting

October Alternative Trip (4.5k trips/ 83,064.9 alt. miles) from sacregion511 trip log entries, break down by mode (and compared to September 4.4k trips/ 82,213.6 alt miles):

Bike 1.22%	Up	.82% from September
Carpool 8.88%	Down	.08%
LEV 16.41%	Up	1.25%
Transit 2.34%	Up	.3%
Walk 1.82%	Up	.22%
Telework 69.32%	Down	2.5%

30.9 tons of Co2 reduced
\$49k saved
52k calories burned

Once people return to offices:

Deliver 2019 Awards for Most Miles by Alternative Commute Mode

IV. Adjourn

The meeting adjourned at approximately 8:49AM. The next SNTMA Board meeting is scheduled for Wednesday, December 14th, 2022, at 8:00 AM via video conference call in Sacramento, CA.

Respectfully submitted,

Lupita Ruiz
SNTMA Secretary

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
Statement of Financial Position
 As of September 30, 2022

Initially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	<u>Sep 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Checking - River City Bank	164,471.84
10200 · Liquid CD - River City Bank	223,036.06
10400 · PayPal	<u>7,948.98</u>
Total Checking/Savings	395,456.88
Accounts Receivable	
11000 · Accounts Receivable	
11011 · Allowance for Doubtful Accounts	-28,486.95
11000 · Accounts Receivable - Other	<u>164,594.33</u>
Total 11000 · Accounts Receivable	136,107.38
11507 · Tenant Dues 2010	<u>350.00</u>
Total Accounts Receivable	136,457.38
Other Current Assets	
12505 · Employee Cash Advance	25.88
12501 · Prepaid Rent	<u>730.72</u>
Total Other Current Assets	<u>756.60</u>
Total Current Assets	532,670.86
Fixed Assets	
13000 · Furniture and Equipment	6,395.05
13100 · Website	5,750.00
13500 · Accumulated Depreciation	<u>-12,141.05</u>
Total Fixed Assets	<u>4.00</u>
TOTAL ASSETS	<u><u>532,674.86</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
20210 · Visa Credit Card	<u>1,932.57</u>
Total Credit Cards	1,932.57
Other Current Liabilities	
20300 · Accrued Wages	13,343.15
20400 · Deferred Revenue	<u>92,261.60</u>
Total Other Current Liabilities	<u>105,604.75</u>
Total Current Liabilities	<u>107,537.32</u>
Total Liabilities	107,537.32
Equity	
39000 · Net Assets	349,504.36
Net Income	<u>75,633.18</u>
Total Equity	<u>425,137.54</u>
TOTAL LIABILITIES & EQUITY	<u><u>532,674.86</u></u>

No assurance is provided on this financial statement.

**SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
 Statement of Activities**

For the Quarter and Nine Months Ended September 30, 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	<u>Jul - Sep 22</u>	<u>Jan - Sep 22</u>
Ordinary Income/Expense		
Income		
40102 · Tenant Dues	91,264.56	276,736.44
40103 · Developer Dues	0.00	5,000.00
Total Income	<u>91,264.56</u>	<u>281,736.44</u>
Gross Profit	91,264.56	281,736.44
Expense		
Administrative Expenses		
Salaries and Wages		
50100 · Salary - Executive Director	18,675.00	59,137.50
50120 · Salary - Member Services Mgr	12,437.10	39,384.15
Total Salaries and Wages	<u>31,112.10</u>	<u>98,521.65</u>
Payroll Expenses		
50300 · Employee Benefits	6,278.04	11,095.59
50325 · Payroll Fees - Staff Resources	637.70	1,878.76
50350 · Payroll Taxes	2,377.80	7,578.08
50400 · Worker's Compensation Insurance	287.31	903.30
50425 · 401(k) Match	933.30	2,870.60
Total Payroll Expenses	<u>10,514.15</u>	<u>24,326.33</u>
Total Administrative Expenses	41,626.25	122,847.98
Operating Expenses		
51015 · Depreciation	3.00	9.00
51025 · Dues and Subscriptions	315.00	315.00
51050 · Insurance	1,215.00	2,716.00
51725 · Office Expense	177.38	773.51

No assurance is provided on this financial statement.

**SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
 Statement of Activities**

For the Quarter and Nine Months Ended September 30, 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	<u>Jul - Sep 22</u>	<u>Jan - Sep 22</u>
Ordinary Income/Expense		
51730 · Professional Fees		
53401 · Accounting	265.00	2,050.00
53403 · Audit	0.00	5,000.00
53404 · Computer Administration (IT)	0.00	1,366.71
53405 · Legal	595.00	1,292.00
43406 · Bank Service and Finance Fees	60.00	130.00
Total 51730 · Professional Fees	<u>920.00</u>	<u>9,838.71</u>
51735 · Rent	2,192.16	6,576.48
51750 · Staff Seminars and Travel	0.00	10.00
52300 · Telephone and Utilities	2,161.91	5,094.29
Total Operating Expenses	<u>6,984.45</u>	<u>25,332.99</u>
Membership Programs & Outreach		
Subsidies		
51450 · Carpool Subsidy	1,850.00	4,850.00
51500 · Transit		
51501 · Amtrak	0.00	150.00
51500 · Transit - Other	600.00	975.00
Total 51500 · Transit	<u>600.00</u>	<u>1,125.00</u>
56010 · Bike Subsidy - Purchase	0.00	14,291.00
56015 · Bike Subsidy - Maintenance	200.00	1,200.00
56055 · Capital Improvements Program	5,000.00	5,000.00

No assurance is provided on this financial statement.

**SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
 Statement of Activities**

For the Quarter and Nine Months Ended September 30, 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	<u>Jul - Sep 22</u>	<u>Jan - Sep 22</u>
Ordinary Income/Expense		
56066 · Residential Car Charging Subsidy	0.00	5,400.00
56067 · Walking Subsidy	700.00	1,000.00
56068 · High Efficiency Auto Subsidy	2,150.00	5,750.00
56075 · Telecommute Subsidy	4,500.00	13,050.00
Total Subsidies	<u>15,000.00</u>	<u>51,666.00</u>
Outreach		
51595 · Marketing and Promotion Mat.	1,155.00	4,322.88
51600 · Commuter Club		
51590 · Commuter Club Incentives	480.00	1,485.00
Total 51600 · Commuter Club	<u>480.00</u>	<u>1,485.00</u>
51804 · Annual Meeting	0.00	108.51
56070 · Facebook Contests and Incentive	250.00	950.00
Total Outreach	<u>1,885.00</u>	<u>6,866.39</u>
Total Membership Programs & Outreach	<u>16,885.00</u>	<u>58,532.39</u>
Total Expense	<u>65,495.70</u>	<u>206,713.36</u>
Net Ordinary Income	25,768.86	75,023.08
Other Income/Expense		
Other Income		
40200 · Interest Income	219.10	610.10
Total Other Income	<u>219.10</u>	<u>610.10</u>

No assurance is provided on this financial statement.

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
Statement of Activities

For the Quarter and Nine Months Ended September 30, 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	<u>Jul - Sep 22</u>	<u>Jan - Sep 22</u>
Ordinary Income/Expense		
Net Other Income	219.10	610.10
Net Income	<u>25,987.96</u>	<u>75,633.18</u>

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
 January through September 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Jul - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40102 · Tenant Dues	91,264.56	75,000.00	276,736.44	225,000.00	300,000.00
40103 · Developer Dues	0.00	9,498.00	5,000.00	28,494.00	38,000.00
Total Income	91,264.56	84,498.00	281,736.44	253,494.00	338,000.00
Gross Profit	91,264.56	84,498.00	281,736.44	253,494.00	338,000.00
Expense					
Administrative Expenses					
Salaries and Wages					
50100 · Salary - Executive Director	18,675.00	20,231.19	59,137.50	60,693.57	80,924.76
50110 · Bonus - Executive Director	0.00	0.00	0.00	0.00	4,000.00
50120 · Salary - Member Services Mgr	12,437.10	13,498.47	39,384.15	40,495.41	53,993.88
50130 · Bonus - Member Services Mgr	0.00	0.00	0.00	0.00	2,000.00
50160 · PTO Payouts	0.00	0.00	0.00	0.00	14,000.00
Total Salaries and Wages	31,112.10	33,729.66	98,521.65	101,188.98	154,918.64
Payroll Expenses					
50300 · Employee Benefits	6,278.04	2,505.00	11,095.59	7,515.00	10,020.00
50325 · Payroll Fees - Staff Resources	637.70	825.00	1,878.76	2,475.00	3,300.00
50350 · Payroll Taxes	2,377.80	2,578.74	7,578.08	7,736.22	10,315.00
50400 · Worker's Compensation Insurance	287.31	416.00	903.30	1,247.00	1,703.00
50425 · 401(k) Match	933.30	1,011.15	2,870.60	3,033.45	4,044.60
Total Payroll Expenses	10,514.15	7,335.89	24,326.33	22,006.67	29,382.60
Total Administrative Expenses	41,626.25	41,065.55	122,847.98	123,195.65	184,301.24
Operating Expenses					
51000 · Automobile Expense	0.00	120.00	0.00	360.00	500.00

No assurance is provided on this financial statement.

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
 January through September 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

Ordinary Income/Expense	Jul - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
51010 · Business Tax	0.00	0.00	0.00	110.00	110.00
51015 · Depreciation	3.00	300.00	9.00	900.00	1,200.00
51025 · Dues and Subscriptions	315.00	0.00	315.00	1,100.00	1,100.00
51050 · Insurance	1,215.00	0.00	2,716.00	2,500.00	2,500.00
51700 · Meals and Entertainment	0.00	90.00	0.00	270.00	360.00
51725 · Office Expense	177.38	600.00	773.51	1,800.00	2,400.00
51730 · Professional Fees					
53401 · Accounting	265.00	1,050.00	2,050.00	3,150.00	4,200.00
53403 · Audit	0.00	0.00	5,000.00	3,500.00	3,500.00
53404 · Computer Administration (IT)	0.00	300.00	1,366.71	900.00	1,200.00
53405 · Legal	595.00	150.00	1,292.00	450.00	600.00
43406 · Bank Service and Finance Fees	60.00		130.00		
Total 51730 · Professional Fees	920.00	1,500.00	9,838.71	8,000.00	9,500.00
51735 · Rent	2,192.16	2,192.16	6,576.48	6,576.60	8,768.76
51750 · Staff Seminars and Travel	0.00	120.00	10.00	360.00	480.00
52300 · Telephone and Utilities	2,161.91	1,200.00	5,094.29	3,600.00	4,800.00
Total Operating Expenses	6,984.45	6,122.16	25,332.99	25,576.60	31,718.76
Membership Programs & Outreach					
Subsidies					
51200 · Guaranteed Ride Home	0.00	150.00	0.00	450.00	600.00
51400 · Vanpool Subsidy	0.00	330.00	0.00	990.00	1,320.00

No assurance is provided on this financial statement.

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
 January through September 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

Ordinary Income/Expense	Jul - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
51450 · Carpool Subsidy	1,850.00	4,500.00	4,850.00	13,500.00	18,000.00
51500 · Transit					
51501 · Amtrak	0.00	300.00	150.00	900.00	1,200.00
51500 · Transit - Other	600.00	1,125.00	975.00	3,375.00	4,500.00
Total 51500 · Transit	600.00	1,425.00	1,125.00	4,275.00	5,700.00
56010 · Bike Subsidy - Purchase	0.00	0.00	14,291.00	14,400.00	14,400.00
56015 · Bike Subsidy - Maintenance	200.00	1,800.00	1,200.00	5,400.00	7,200.00
56055 · Capital Improvements Program	5,000.00	0.00	5,000.00	15,000.00	15,000.00
56066 · Residential Car Charging Subsidy	0.00	1,250.01	5,400.00	3,750.03	5,000.00
56067 · Walking Subsidy	700.00	0.00	1,000.00	2,000.00	2,000.00
56068 · High Efficiency Auto Subsidy	2,150.00	2,250.00	5,750.00	6,750.00	9,000.00
56075 · Telecommute Subsidy	4,500.00	4,500.00	13,050.00	13,500.00	18,000.00
Total Subsidies	15,000.00	16,205.01	51,666.00	80,015.03	96,220.00
Programs					
56005 · Bike Safety Clinics	0.00	0.00	0.00	100.00	100.00
56008 · Bike Share Program	0.00	0.00	0.00	100.00	100.00
Total Programs	0.00	0.00	0.00	200.00	200.00
Outreach					
51505 · Property Manager Appreciation	0.00	0.00	0.00	0.00	700.00
51595 · Marketing and Promotion Mat.	1,155.00	405.00	4,322.88	7,215.00	9,620.00

No assurance is provided on this financial statement.

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
 January through September 2022

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Jul - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
51600 · Commuter Club					
51590 · Commuter Club Incentives	480.00	375.00	1,485.00	1,125.00	1,500.00
52541 · CC Website Development	0.00	0.00	0.00	2,000.00	2,000.00
Total 51600 · Commuter Club	480.00	375.00	1,485.00	3,125.00	3,500.00
51804 · Annual Meeting					
51808 · Annual Member Recognition	0.00	0.00	0.00	0.00	1,800.00
51804 · Annual Meeting - Other	0.00	0.00	108.51	1,000.00	1,000.00
Total 51804 · Annual Meeting	0.00	0.00	108.51	1,000.00	2,800.00
52400 · Sponsorship	0.00	1,000.00	0.00	1,435.00	1,435.00
56002 · Bike Commute Month	0.00	0.00	0.00	2,000.00	2,000.00
56003 · Quarterly Educational Lunches	0.00	300.00	0.00	900.00	1,200.00
56070 · Facebook Contests and Incentive	250.00	480.00	950.00	1,890.00	2,370.00
Total Outreach	1,885.00	2,560.00	6,866.39	17,565.00	23,625.00
Total Membership Programs & Outreach	16,885.00	18,765.01	58,532.39	97,780.03	120,045.00
Total Expense	65,495.70	65,952.72	206,713.36	246,552.28	336,065.00
Net Ordinary Income	25,768.86	18,545.28	75,023.08	6,941.72	1,935.00
Other Income/Expense					
Other Income					
40200 · Interest Income	219.10	360.00	610.10	1,080.00	1,440.00
Total Other Income	219.10	360.00	610.10	1,080.00	1,440.00
Net Other Income	219.10	360.00	610.10	1,080.00	1,440.00
Net Income	25,987.96	18,905.28	75,633.18	8,021.72	3,375.00

No assurance is provided on this financial statement.

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
 Quarterly Investment Policy Report
 As of September 30, 2022

Business Banking Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Cash in River City Checking	\$ 164,471.84	Cash/Cash Eqv	0.0%	NA
Business Banking Account SubTotal	\$ 164,471.84			
Business Checking Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Cash in PayPal	\$ 7,948.98	Cash/Cash Eqv	0.0%	NA
Business Checking Account SubTotal	\$ 7,948.98			
Operating Reserve Account	Total	Investment Type	Investment Return (APR)	Maturity Date
River City Bank Liquid CD	\$ 223,036.06	Cash/Cash Eqv	0.22%	Monthly
Operating Reserve Account SubTotal	\$ 223,036.06			
Capital Investment Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Change in Investment Value	\$ -			
Capital Investment Account Subtotal	\$ -			
Grand Total	\$ 395,456.88			

Average Monthly Revenue Estimate \$ 6,743.73
 Average Monthly Expense Estimate \$ 30,000.00

Account	Total (\$)	Cash Flow Guidelines			
		Months Available	Minimum	Target	Maximum
Business Banking Account	\$ 164,472	5.5	2	3	4
Business Checking Account	\$ 7,949	0.3			
Operating Reserve Account	\$ 223,036	7.4	4	9	12
Capital Investment Account	\$ -	0.0	0	3	6
Total	\$ 395,457				

Account	Total (\$)	Asset Allocation Guidelines			
		Percentage	Minimum	Target	Maximum
Cash/Cash Equivalent	\$ 395,457	100%	50%	75%	100%
Fixed Income	\$ -	0%	0%	25%	40%
Equity	\$ -	0%	0%	0%	10%
Total	\$ 395,457				

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
A/R Aging Summary
 As of September 30, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Accounting Principals, Inc.	0.00	0.00	0.00	0.00	2,437.20	2,437.20
Asomeo Environmental Restoration	0.00	0.00	0.00	0.00	695.70	695.70
Autism Spectrum Therapies	0.00	0.00	0.00	0.00	900.00	900.00
Barrett Business Services, Inc.	0.00	0.00	0.00	0.00	1,150.20	1,150.20
CA Assoc. of Private P-S Schools	0.00	0.00	0.00	0.00	450.00	450.00
CA Health & Wellness	0.00	0.00	0.00	0.00	3,036.30	3,036.30
CA Health & Wellness (1740)	0.00	0.00	0.00	0.00	10,521.60	10,521.60
California Bank & Trust	0.00	0.00	0.00	0.00	1,665.45	1,665.45
California Fire Foundation	0.00	0.00	0.00	0.00	450.00	450.00
Carol Nygard & Associates	0.00	0.00	0.00	0.00	212.10	212.10
Coconut Funding	0.00	0.00	0.00	0.00	2,989.80	2,989.80
Communications Workers of America	0.00	0.00	0.00	0.00	1,368.45	1,368.45
Dan Parrish Insurance Services	0.00	0.00	0.00	0.00	900.00	900.00
Dept. of Food & Agriculture, State of CA	0.00	0.00	0.00	0.00	0.28	0.28
Dewberry	0.00	0.00	0.00	0.00	836.70	836.70
Donald Wigglesworth	0.00	0.00	0.00	0.00	450.00	450.00
Farmer's Rice Cooperative	0.00	0.00	0.00	0.00	2,250.00	2,250.00
Floyd, Skeren, Makunian & Langevin	0.00	0.00	0.00	0.00	450.00	450.00
FOODSCO #355	0.00	0.00	0.00	0.00	8,764.50	8,764.50
Guest Innovations	0.00	0.00	0.00	0.00	818.25	818.25
HDR	0.00	0.00	0.00	0.00	-426.45	-426.45
Image Reporting	0.00	0.00	0.00	0.00	450.00	450.00
Integra	0.00	0.00	0.00	0.00	3,962.40	3,962.40
Johanson & Associates	0.00	0.00	0.00	0.00	1,350.00	1,350.00
Johnstone Moyer	0.00	0.00	0.00	0.00	900.00	900.00
Judicial Council 2860	0.00	0.00	0.00	0.00	2,379.45	2,379.45
Lance, Soll & Lungard	0.00	0.00	0.00	0.00	900.00	900.00
Law Office of Crystal Cunningham	0.00	0.00	0.00	0.00	1,350.00	1,350.00
Law Offices of Shahin Karim (USAA)	0.00	0.00	0.00	0.00	471.15	471.15
LicenseLogix	0.00	0.00	0.00	0.00	1,800.00	1,800.00
Madsen, Kneppers & Associates	0.00	0.00	0.00	0.00	679.65	679.65
Morse, Geisler, Callister & Karlin, LLP	0.00	0.00	0.00	0.00	450.00	450.00
NCS Pearson, Inc.	0.00	0.00	0.00	0.00	545.70	545.70
NetBrain Technologies, Inc.	0.00	0.00	0.00	0.00	2,314.80	2,314.80
NV 5	0.00	0.00	0.00	0.00	520.35	520.35
Old School Smoke Express, LLC	0.00	0.00	0.00	0.00	450.00	450.00
OSI 2495	0.00	0.00	0.00	0.00	9,400.20	9,400.20
Parsons	0.00	0.00	0.00	0.00	1,755.00	1,755.00
PG & E	0.00	0.00	0.00	0.00	10,570.80	10,570.80
PG & E Natomas Park	0.00	0.00	0.00	0.00	927.00	927.00
Quorum Technologies	0.00	0.00	0.00	0.00	900.00	900.00
Ratto Law Firm	0.00	0.00	0.00	0.00	-87.50	-87.50
River Plaza Owners Association	0.00	0.00	0.00	0.00	54,253.80	54,253.80
Sacramento Area Council Govts	0.00	0.00	0.00	0.00	0.00	0.00
Sacramento Steps Forward	0.00	0.00	0.00	0.00	688.95	688.95
Sedgwick	0.00	0.00	0.00	0.00	2,562.30	2,562.30
SMAQMD	0.00	0.00	0.00	0.00	5,000.00	5,000.00
SNTMA(c)	-997.05	0.00	0.00	0.00	-27,489.90	-28,486.95
SPI Northgate Manager	0.00	0.00	0.00	0.00	450.00	450.00
State Farm	0.00	0.00	0.00	0.00	900.00	900.00
Stephen Gould Corporation	0.00	0.00	0.00	0.00	461.40	461.40
Sutter 2750	0.00	0.00	0.00	0.00	2,099.85	2,099.85
Sutter 2750, Suite 150	0.00	0.00	0.00	0.00	2,099.85	2,099.85
T-Mobile	0.00	0.00	0.00	0.00	8,386.65	8,386.65
TRC Companies	0.00	0.00	0.00	0.00	451.50	451.50
Wilner & O'Reilly	0.00	0.00	0.00	0.00	607.05	607.05
WSP USA (Parsons Brinkerhoff)	0.00	0.00	0.00	0.00	2,172.30	2,172.30
XEROX	0.00	0.00	0.00	0.00	2,001.60	2,001.60
ZenBusiness	0.00	0.00	0.00	0.00	450.00	450.00
TOTAL	-997.05	0.00	0.00	0.00	137,454.43	136,457.38