

South Natomas TMA™
Board of Directors Meeting
Wednesday, December 5, 2007
Meeting Minutes

I. Call to Order

President Mark Cohen called the meeting to order at 7:38 AM on Wednesday, December 5, 2007 at 2150 River Plaza Drive in Sacramento, CA. Attending were Kent Dazey (Guest), Katie Eastham, Troy Holt (Guest), Bob Justice (Guest), Kim Lund (via telephone), Christine Majewski, Julie Shepard, Stephanie Merten and Jason Vitaich.

II. Unfinished Business

- A. Approval of the Third Quarter Financial Reports. Julie Shepard moved approval. Christine Majewski seconded. Motion passed unanimously.

III. New Business

- A. Introduction of Kent Dazey, Troy Holt and Bob Justice as prospective SNTMA Board members.
- B. Approval of the November 14, 2007 meeting minutes. Julie Shepard moved approval. Mark Cohen seconded. Motion passed unanimously.
- C. Jason Vitaich presented the draft 2008 budget. The budget will be discussed at the December 17th Executive Committee Meeting. The budget will be voted upon at the January board meeting. Major budget change elements include increasing the Marketing Services Manager to full time and contracting bookkeeping services.
- D. Mark Cohen and Julie Shepard were appointed to the 2008 Nominating Committee.
- E. Kent Dazey, Troy Holt and Bob Justice were recommended by Mark Cohen as SNTMA Board members, to fill the vacancies left by Alyssa Begley, Scott Bennett and Kim Hood. The Board adopted the recommendation.
- F. Jason Vitaich presented a work-in-progress of a cumulative membership file. The goal is to possess the most current set of square footage information in time for the distribution of 2008 dues invoices in late December 2007.
- G. Membership Services Report - Stephanie Merten, Membership Services Manager
Stephanie reported that The Annual meeting will be held March 11th or 13th. Stephanie will send an e-mail to the board to confirm their availability for either date. She will be working with Jason on the budget and work plan for 2008, as well as working on RT renewals throughout the rest of the calendar year. Stephanie will also be working with Jason on delivering commute coordinator holiday gifts and disbursing 2007 bike subsidies.

III. Adjourn

The meeting was adjourned at 9:12 AM. The next meeting is scheduled for Wednesday, January 2, at 7:30 AM at 2150 River Plaza Drive, Sacramento, CA.

Respectfully submitted,

Katie Eastham
Board Secretary