

**South Natomas TMA™
Board of Directors Meeting
Wednesday, December 3, 2008
Meeting Minutes**

I. Call to Order

President Katie Eastham called the meeting to order at approximately 7:45 AM on Wednesday, December 3, 2008 in at 2150 River Plaza Drive in Sacramento, CA. Attending were Kent Dazey, Katie Eastham, Christine Majewski, Keith McGregor, Julie Shepard, Stephanie Merten and Jason Vitaich with guests Alyssa Begley and Gabriel Corley of Caltrans.

II. Unfinished Business

- ? Discussion of the 2009 budget was postponed pending approval of the Third Quarter Financials and clarification of key points regarding overall cash flow for the year.
- ? Discussion of administrative expense items took place in closed session; no action taken.

III. New Business

- A. As quorum was not achieved until 8:00 am, the following informational items were discussed:
- B. Executive Director Jason Vitaich delivered the following report:
 - ? The process of revising the existing governance documents continues. Jason has successfully met with Association attorney Mark Alcorn to edit and recommend changes to both the SNTMA Bylaws as well as its Governance Policies documents. Discussion of the Bylaws will be the primary topic for this month's Executive Committee meeting.
 - ? SNTMA Board Member Recruitment – Jason & Stephanie successfully met with and recruited Bill Vanderslice of Stantec to join the SNTMA board beginning with the 2009 governance year.
- C. Membership Services Manager Stephanie Merten delivered the following Membership Report:
 - ? **Commuter Club**
 - o 1,647 SNTMA Commuter Club members Q4, in Q1 there were 1,191
 - o 68 rideshare listings in Q4, in Q1 there were 9
 - o 35 rideshare contacts in Q4, in Q1 there were 6
 - o 84 Diary keepers during Q4, in Q1 there were 34
 - ? **Campaigns and events promoted through the Commuter Club**
 - o Holiday schedule change for RT riders (Veterans Day)
 - o Ann Davies Nesbitt Membership Award from Sac Valley ACT Chapter
 - o Natomas Flood Insurance meeting at Community Center
 - o Season of Civil Rights announcement from Sac RT
 - ? **Programs**
 - o 0 ERH vouchers were used
 - o 17 RT pass photos were taken during November

- 74 Q4 promotional packages delivered to Commute Diary keepers

? **Meetings**

- 11/6 Vanpool meeting at Caltrans; Marysville Caltrans will not be joining SNTMA
- 11/11 met with new board member Bill Vanderslice/ Stantec
- 11/11 ACT Board meeting
- 11/17 ACT Board meeting

? **December Activities**

- ACT holiday event
- RT pass renewal process: 776 new RT pass photos taken/ passes issued in 2008 + 782 prior year passes
- Commute Coordinator Holiday gift package & deliver to 200+ Commute Coordinators
- Deliver 2009 passes to 90+ companies

(Kent Dazey joined the meeting at approximately 8:00 am; at this time, quorum was established.)

- D. Motion to approve November 5, 2008 Board meeting minutes with minor edits. Moved by Julie Shepard, seconded by Chris Majewski. Motion passed unanimously, 5:0.
- E. Motion to table approval of the Third Quarter financials until the January Board meeting pending clarification of key items with SNTMA bookkeeper Peg Mucci. Moved by Chris Majewski, seconded by Kent Dazey. Motion passed unanimously, 5:0.

The SNTMA Board met in closed session prior to adjourning.

III. Adjourn

The meeting was adjourned at approximately 9:25 AM. The next meeting is scheduled for Wednesday, January 7, at 7:30 AM at 2150 River Plaza Drive, Sacramento, CA.

Respectfully submitted,

Keith McGregor
Board Vice-President