

**South Natomas TMA™  
Board of Directors Meeting  
Wednesday, February 4, 2009  
Meeting Minutes**

**I. Call to Order**

Vice-President Keith McGregor called the meeting to order at approximately 7:43 AM on Wednesday, January 7, 2009 at 2150 River Plaza Drive in Sacramento, CA (President Katie Eastham arrived shortly thereafter). Attending were Mark Cohen, Kent Dazey, Katie Eastham, Kim Lund (via telephone), Christine Majewski, Stephanie Merten and Jason Vitaich with guests Doug Fredericks of CH2MHill and Gabriel Corley of Caltrans.

**II. Unfinished Business**

- Discussion of the 2009 budget was postponed pending approval of the Fourth Quarter and End of Year financials and clarification of key points regarding overall cash flow for the year and reconciliation of budget line-items with line-items in QuickBooks.

**III. New Business**

- A. Motion to approve the January 7, 2008 Board meeting minutes with minor edits. Moved by Mark Cohen, seconded by Kent Dazey. Motion passed unanimously, 6:0.
- B. Motion to approve the third quarter financials. Moved by Chris Majewski, seconded by Mark Cohen. Motion passed unanimously, 6:0.
- C. Executive Director Jason Vitaich delivered the following report:
  - 2009 Dues collection is going quite well, with 52% of dues collected as of the end of January.
  - Updating and approval of changes to existing and proposed SNTMA governance documents continues, with further updates to be considered by the Executive Committee and full SNTMA Board in upcoming months of 2009.
- D. Membership Services Manager Stephanie Merten delivered the following Membership Report:
  - **Campaigns and events promoted through the Commuter Club**
    - 1/12 Sent Save The Date to all Commute Coordinators via the Commuter Club
    - 1/12 Sent invite to Commuter Choice Tax Benefit Program workshop to all Commute Coordinators
  - **Programs**
    - Zero ERH vouchers were used
    - 112 RT pass photos were taken during January
  - **Members**
    - Attended Parasec staff meeting and took RT pass photos 1/9
    - Met with Alliant Campus Director 1/22
    - Met with Lewis Brisbois Bisgaard & Smith 1/22
    - Gave presentation to group of Evergreen Company employees (22) and took RT pass photos 1/28

- **Meetings**
  - TDM Task Force / MIBM (May is Bike Month) 1/21
  - ACT “Stephanie Appreciation” Lunch 1/26
  
- **January Activities**
  - 1/14 & 1/15 – Checked Commuter Club registration and delivered remaining transit passes
  - Ordered annual Meeting/MIBM promo item (tire gauge for both bikes and cars)
  - Ordered program paper, etc. for Annual Meeting
  - 1/29 Sent Save The Date for Annual Meeting to Outreach partners, vendors and Board

### **III. Adjourn**

The meeting was adjourned at approximately 9:00 AM. The next meeting is scheduled for Wednesday, March 4, at 7:30 AM at 2150 River Plaza Drive, Sacramento, CA.

Respectfully submitted,

Keith McGregor  
Board Vice-President