

**South Natomas TMA™  
Board of Directors Meeting  
Wednesday, January 7, 2009  
Meeting Minutes**

**I. Call to Order**

President Katie Eastham called the meeting to order at approximately 7:45 AM on Wednesday, January 7, 2009 at 2150 River Plaza Drive in Sacramento, CA. Attending were Mark Cohen, Kent Dazey, Katie Eastham, Kim Lund, Christine Majewski, Keith McGregor, Brian Rhoades, Stephanie Merten and Jason Vitaich with guests Sabrina Bradbury of the Sacramento Area Council of Governments (SACOG), Doug Fredericks of CH2MHill, Bill Vanderslice of Stantec and Gabriel Corley of Caltrans.

**II. Unfinished Business**

- Discussion of the 2009 budget was postponed pending approval of the Third Quarter Financials and clarification of key points regarding overall cash flow for the year.
- Discussion of administrative expense items took place in closed session; no action taken.

**III. New Business**

A. Motion to approve the December 3, 2008 Board meeting minutes with one minor edit. Moved by Chris Majewski, seconded by Mark Cohen. Motion passed unanimously, 5:0. (SNTMA Board members Brian Rhoades and Kent Dazey had not yet arrived when this vote was taken)

B. Motion to approve the following change to the SNTMA Bylaws:

**“ARTICLE 4, SECTION 4.5 - QUORUM.**

(a) Percentage Required. ~~Thirty-three percent~~ five percent (5%) of the regular members shall constitute a quorum for the transaction of business at a meeting of the members.”

Moved by Mark Cohen, seconded by Kim Lund. Motion passed unanimously, 7:0.

C. Executive Director Jason Vitaich delivered the following report:

- 2009 Dues collection is going quite well, with roughly 10% of dues collected as of January 6, 2009.
- Updating and approval of changes to existing and proposed SNTMA governance documents continues, with further updates to be considered by the Executive Committee and full SNTMA Board in upcoming months of 2009.

D. Membership Services Manager Stephanie Merten delivered the following Membership Report:

- **Commuter Club**
  - Now being hosted by a new vendor; the switch occurred as of December 30, 2008 with few problems.

- **Campaigns and events promoted through the Commuter Club**
  - SNTMA RT pass renewal and delay 12/1, 12/30 to all CC members and Commute Coordinators
  - Empty vanpool seat on Roseville van 12/10 to all CC members Commute Coordinators
  
- **Programs**
  - Zero ERH vouchers were used
  - Zero RT pass photos were taken during December, several scheduled for the first week of January (as the annual billing went out before the end of December no RT pass photos could be taken in December.)
  - 1,125 RT passes renewed so far for 2009; there will be a few more additions because of Commute Coordinators responding late and members with outstanding invoices recently becoming current.
  - Approximately 200 “holiday gifts” were delivered to all Commute Coordinators
  
- **Members**
  - Approximately 40 of the 90 SNTMA member companies received their 2009 RT passes on 12/29. Sac RT and the other 6 transit providers will continue to honor the 2008 passes until 1/15. This should allow Sac RT enough time to get new card plastic in and print the remaining passes and allow Stephanie enough time to check the each passes was printed and to make sure that each individual is registered in the Commuter Club before delivering the passes.
  
- **Meetings**
  - ACT Holiday event on 12/4 was a success. This completes Stephanie’s obligation as an ACT board member.
  
- **December Activities**
  - Scheduled Gene Endicott of Endicott Communications as the guest speaker for the SNTMA’s annual meeting on March 12; he will be presenting the plans for the California High Speed Rail project.

The SNTMA Board met in closed session prior to adjourning.

### **III. Adjourn**

The meeting was adjourned at approximately 9:25 AM. The next meeting is scheduled for Wednesday, February 4, at 7:30 AM at 2150 River Plaza Drive, Sacramento, CA.

Respectfully submitted,

Keith McGregor  
Board Vice-President